

**Minutes**  
FAEDS Board Meeting  
April 24, 2005  
Ocala, FL

**In Attendance:**

John Opper	George Vensel	Bill Strait
Keith Parsons	David Jasa	Bill Piotrowski
Candy Garcia	Betsy Hacker	
Marsha Cole	Joe Duggan (Visitor for NWRDC)	

**Welcome and Introductions**

The meeting was called to order at 1:25pm by President John Opper, who then welcomed all attendees.

**Approval of Board and Business Meeting Minutes**

Meeting minutes were distributed by Betsy Hacker for the Business Meeting on 1/26/05 in Orlando. G. Vensel motioned to adopt the minutes as presented. B. Strait second and the motion passed unanimously.

**Presidents Report**

J. Opper gave an update on "The Journal Partnership". John has been speaking with Bill Topaz who proposed that the journal be mailed to current FAEDS members at no cost and will be listed as a benefit. Another freebie is their conference planning tool where they sell advertising and was OK'd to use educational tech journals (content). G. Vensel motioned to accept and K. Parson seconded the motion.

J. Opper gave an update on the quote on Board liability insurance. The abbreviated form has been submitted and is awaiting the quote for processing.

Update on Inter-Association Relationships by J. Opper. There is setup a conference call with Presidents of Boards to discuss legislative issues to keep information flow going and to also update them on the conference status.

Vacancies. There are currently two positions open...(1) Membership which is the old A. Pithers position that JohnO and Heather are currently doing and (2) Awards committee

**Elections Update**

J.Opper announced the President Elect alternates between post-secondary and secondary and it's the post-secondary schools turn. There's a possibility of a web-based election. Possibility of a 'member at large' position that J.Opper is going to talk to D.Jasa about and it's relation to other boards. Need to have a booth at FAEDS to remind people who we are and what we stand for. Need to communicate this to new members @ FAEDS conference...the benefits and privileges involved in the membership. Maybe to put this info in the bag at the conference. Draft from J. Opper at the next meeting.

**Treasurer's Report**

G. Vensel handed out budget reports modified to include beginning checkbook balance. Expenses are close to budget. A Profit/Loss statement was also distributed. Shows a negative \$49k but that's because \$39k was transferred money out to FAEDS and there is a \$10k revenue hole. The budget handouts show a new chart of accounts and the proposed budget is balanced. There is a high estimate on the conference.

History on Investments. Two CD's and Money Market account. Sometimes expenses in checking account need \$ from money market account. Treasurer will do this with e-mail confirmation.

Help needed on setting up Quickbooks accounting program. Request for up to \$1000 to be spend for better reporting and set up. K. Parsons motioned to approve and B. Hacker seconded the motion.

Motion to adopt the budget for 7/1/05 was made by B.Hacker and seconded by M. Cole.

## **By-Laws – Update Handbook**

B. Strait presented that there is an update needed and challenged each of us to lend an eye towards what positions ought to be doing and not just what is in the handbook. Made and edits to your section and get them back to B. Strait so that he can incorporate into the final draft.

## **Scholarships**

The committee has reviewed and there will be 7 scholarships awarded. Many thanks go out to the evaluators. There was disappointment in the number of respondents. There was one recipient from last year that didn't get distributed because they were out on maternity leave. It was asked if we could go ahead and give it to her in a delayed status for this year and motion was passed (B. Strait initiated and G. Vensel seconded). Awards will go out by the 1<sup>st</sup> of May, 2005.

## **Organizational Continuity**

The membership database that H. Thompson currently is working on is trying to combine the two older databases (current year and all previous years) into one. The listserv names will be compared to database. Cleanup is underway.

## **Website Options**

T.Nesler and J.Opper pursued 3 options.

(1) Hosted solution by NWRDC for \$200/mo and application development for about \$350/month as stated by Joe Dugar. Would have to develop the custom registration and e-commerce.

(2) Web Service by folks that do the same for the League for Innovation Is full service and includes membership management function and event planner. Does not have e-commerce or e-registration yet . Decision to watch and revisit later this summer.

(3) J.Opper work with developer, FCIM, to develop application of a link between application and e-commerce. Atlantic.net hosting option is commercially available and would like to be able to have up for conference. Concentrate on hosting by summer and will present proposal this summer.

## **Staffing**

B. Piotrowski discussed that we need to refocus and realign in order to move the association from specific interest groups to next layer of folks. We can hire to take admin burden off of us and they would focus on membership and conference planning...ie. a professional management group.

## **Conference update**

K. Parsons noted that the vendor participation is lagging. Only have six committed and requested that the Board reach out to their vendors and remind them of this upcoming event. Still looking for help on session topics and leads. Currently has 7 sessions covered. 45 rooms have been reserved. FCITL committed. FASM and FACE Board meetings are coming.

## **Next Meeting**

June 27 at Innisbrook. There was a motion to adjourn the meeting at 4:10pm by J. Opper. Seconded by B. Piotrowski. The motion passed unanimously.