

Adams Mark Hotel
Orlando, FL

May 21, 2003

FAEDS Board meeting.

Attendees: Carlotta Appleman, Dick Hamann, Ron Schoneau, Fred Rabe, David Jasa, Tim Nesler, Nancy Simmons

Absent: Dr. William Piotrowski, Allan Pither

David Jasa, President-elect, called the meeting to order at 2:00 pm on behalf of President, Carlotta Appleman.

- Minutes from last meeting were presented and reviewed by Dick Hamann. Tim move to approve the minutes. Fred seconded. Motion carried.

Treasurer's Report: Fred Rabe

- Documents handed out were:
 - Summary of Accounts
 - Accounts Balances
 - Income/Expense Report
- Explanation and discussion of the reports followed.
- There was a question where to charge the T1 connectivity expenses for the conference. As previously decided, the board recommends that these expenses be credited against the Network Funds. Appropriate accounting entries will be made to reflect this change.

Board President, Carlotta Appleman arrived at 2:20 p.m. and presided from this point on.

- Dick Hamann moved to approve the treasurer's report as amended. Tim Nesler, seconded, motion carried.
- Carlotta asked Fred to check with Rich regarding an update on the Audit as it was approved last meeting.
- Allan Pither was not available at the meeting to present his report. He did fax a report to the Board, which Carlotta presented. It listed all members since 1995. Current members total 235.
- Fred presented the Budget report, which reflected actual costs to date, with balances matching the treasurer's report. Discussions followed, including the proposed budget for 2003-2004. Carlotta moved to approve the budget for next year, including updated fees for 2003 conference. Ron seconded, motion carried.
- Ron reported no changes to the By-laws at this time.

- Carlotta and Tim will work on updating the language on the by laws as it relates to the process of elections as currently stated.

Web Development: Tim Nesler.

- The look, feel and flow of the website are completed. Most of the additional changes are in content not design. The Board approved the current design.
- Tim requested an additional \$250 for minor final details. Fred moved for approval of the additional funds. Carlotta seconded. Motion carried.
- Tim will contact Allan Pither for Photos to be added to the site.

Scholarships: Nancy Simmons

- Carlotta complemented Nancy on her efforts for evaluation of all applicants. Because of a larger number of applicants, the process was more complex, but the committee was successful in narrowing down to those IT related applications. Nancy presented the names of those recommended for scholarships and one alternate. Those recommended were:

Diego Alonso Cadenas
Derrick Reyes
Yasmery Hernandez
Kate M. Allinson
Nikita Polyakov
Marsha McBryde
Deborah Thomson

- Dick moved to approve the recommendations. David seconded. Motion carried.
- David Jasa presented a report on the Drive-in workshops. SDCCMIS requested payment for half of the fees of the last workshop. The Board had previously agreed to this request. The invoice will just be processed.
- David presented Bill P's report.
 - On-line FAEDS member training in exchange for: 1 booth, one 5-10 minute "vendor plug" at our scheduling choice. The company will provide up to 10 courses. The board approved this request. David will reserve a Booth for *Mind Leaders*.
 - Elections Committee: Bill and Carlotta would like at least one other member for the elections committee. (Since President- elect is K12, Post-secondary/University level recommended)
 - Extensive discussions followed regarding elections for vacancies and running for any of the Board positions. Those who intend to run for the Board need to provide Vita's to Bill P. no later than the end of August.
 - FASA membership: The board consensus was to proceed with FAEDS affiliation to FASA as member organization. Bill volunteers to get this done. The Board will agree to provide FASA with the by-laws and the

existing board members to join their organization without providing the list of FAEDS members. Carlotta will communicate the board's recommendations to the FASA's contact.

- Fall program input for workshops. Bill volunteers to try to get Scott McPherson on "Network Security: Vulnerability Analysis & Risk Prioritization Guidelines for State Educational Agencies." Board OK to proceed.
- David presented a request from SDCMIS to allow them to join FAEDS. The board would welcome them as a K-20 organization. David agreed to communicate back to them.

Conference Program: David Jasa.

- David presented a preliminary program as well as conference rates. The board had extensive discussions on fees and fee structure. The board accepted the recommendation for a \$50 registration fee for the 2003 conference.

Meeting adjourned at 5:00 pm.