

MINUTES
FAEDS BOARD MEETING
July 12, 2004
Westin Inverness Resort
Palm Harbor, FL
8:30am – 2:30pm

In Attendance: David Jasa
John Opper
Allan Pither
William Strait
Marsha Cole
Tim Nesler
George Vensel
Patsy Warmack
Carlotta Appleman
Bill Piotrowski
Bob Friedman (Executive Assistant)
Keith Parsons

Welcome and Introductions

President David Jasa welcomed all Board members and called the meeting to order at 8:30am following breakfast.

Approval of Board and Business Meeting minutes

Copies of the minutes from the Board Meeting held April 25th prior to the Spring SDCCMIS Conference were distributed. The Board minutes were distributed for review via the list server and a vote for approval was conducted via email.

Audit for FY 03-04

It was decided following discussion that Keith Parsons and Marsha Cole would conduct an internal audit prior to and presented at the Fall Conference.

Treasurer's report

G. Vensel presented the Treasurer's Report. A copy of the report will be available on the website. A suggestion was made by George to hold the funds for the SDCCMIS organization in a separate checking account for better accountability. He also said that he would look into digital imaging for the financial records. A motion to accept the Treasurer's Report was made by W. Strait, second by M. Cole and passed.

Membership

A. Pither presented a list of all names on the current list server(s) and asked for the members to review. He also presented a conference registration list. Alan discussed the need to find someone to take over the membership and conference registration duties and to manage the list server functions.

Budget Status

A motion was made to amend the current budget to reflect \$5,500 in fees and \$1000 in travel for the Board's Executive Assistant, Bob Friedman. Motion was made by Carlotta Appleman and second by Marsha Cole and passed unanimously. There followed discussion on still not having a budget submitted by FAMIS (SDCCMIS). It was decided to request a budget by the Fall Conference. It was also suggested that we would need a formal request from the President of FAMIS (Robert Land) for any expenditures prior to receiving the budget.

By-Laws

W. Strait reported no current updates to the by-laws.

Web Master

T. Nesler reported that information for the upcoming conference had been posted on the website including vendor forms, registration information, and agenda.

Scholarships

M. Cole reported that there were some small changes to procedures regarding distribution of funds to universities regarding the return of unclaimed funds. Board discussion followed regarding the eligibility of institutions. It was decided that if an institution was licensed in Florida, they were eligible. There was some discussion about raising the award amount versus increasing the number of awards issued. The majority of members felt that we should increase the number of awards and keep the \$2000 amount

Awards

Alan Pither, who had agreed to take over the Awards chair, spoke about the notice he had sent to Board members regarding nominations. A committee composed of Alan Pither, William Strait, Tim Nesler, and John Opper would handle selecting the award recipients. There was some discussion concerning how to recognize vendors who have shown ongoing support for FAEDS. Long term support was agreed on as 5 years and a certificate and/or web posting would recognize them.

Alan also pointed out that this would be the 40th anniversary of the organization and perhaps should have some special recognition.

Elections

Carlotta Appleman reported the election results. Three new members will be joining the FAEDS Board in September. Keith Parsons was elected to the position of President-elect.

Historian

W. Piotrowski reported that there may be an initial posting of historical data to the web site within 6 weeks.

Regarding the web site and issues raised during the membership report, Bill stated that he will distribute information on 3 possible ISP's to handle the web site, list server and e-mail functions.

New Business

Professional Development

There was general discussion regarding steps the organization could take to increase the opportunities for professional development for it's members. It was noted that the current Mindleaders contract was a reciprocal agreement for booth space at the conferences. It was noted that it may be possible to negotiate increased offerings with Mindleaders. John Opper said he would look into the possibility of using elementK as a training provider. It was suggested that we offer a survey at the Fall conference to explore possible 'drive-in' training opportunities.

Member Recognition

There was some discussion regarding producing certificates for members. It was suggested that the pre-registration list could be used with certificates for late registration handled by the registration desk. No action was taken.

FAEDS Logo

After much discussion, the Board decided to retain the "legal" logo currently appearing on formal correspondence. John Opper has the flexibility to decide on a "theme" logo for the conference.

FAEDS clothing

Carlotta Appleman motioned to approve a purchase of FAEDS shirts for the Board members and support personnel. Second by George Vensel and passed unanimously.

Discussion of 2004 Conference Program

J. Opper and B. Friedman reported on the upcoming Fall Conference. Reports were presented on vendor participation, tentative agenda, and possible topics. There was some concern regarding the lack of participation by the larger software companies such as SAP, Peoplesoft, Oracle, etc. There was also a lack of hardware providers such as Dell, Gateway, and HP. John updated the Board on new vendor presentations and offers such as setting up a wireless environment. It was suggested that a block of time be set aside for a FAMIS (SDCCMIS) general meeting, possibly aligned with the Community college CIO's meeting. John also asked for any input for The Connector.

FAMIS (SDCCMIS)

David Jasa presented a request from the Florida Association of Management Information Services (FAMIS), formerly known as the School District Council on Comprehensive Management Information Systems (SDCCMIS), to become a special interest group in FAEDS. There was a lengthy discussion with concerns raised about the role of a special interest group, the effect it's actions has on FAEDS, liability issues, and oversight. It was agreed that David Jasa would contact Robert Land, President of FAMIS, to discuss some of the wording in the proposed by-laws regarding the groups relationship with FAEDS. No further action was taken.

Insurance

Patsy Warmack brought forward a suggestion that the Board look into purchasing liability insurance for the Board and it's members.

Adjournment

Meeting was adjourned at 12:20 by David Jasa

Following a Board luncheon, a tour of the facilities at the Innisbrook Resort was given to all members.

Respectfully Submitted,
Keith Parsons, Secretary