

**MINUTES**  
**FAEDS BOARD MEETING**  
**October 12, 2004**  
**Conference Call**  
**3:30pm – 5:00pm**

**In Attendance:**

John Opper  
Betsy Hacker  
Victor Ferreros  
Marsha Cole  
Tim Nesler  
George Vensel  
Patsy Warmack  
Candy Garcia  
Bill Piotrowski  
Bob Friedman (Executive Assistant)  
Keith Parsons

**Welcome and Introductions**

President John Opper welcomed all Board members and called the meeting to order at 3:35pm.

**Approval of Board and Business Meeting minutes**

Members had received copies of the minutes from the July 12<sup>th</sup> Board meeting for review. G. Vensel motioned to adopt the minutes as presented. M. Cole second and the motion passed unanimously.

**Board Vacancies**

The President then spoke to several Board positions which were vacant due to terms expiring of election changes. After discussion Betsy Hacker was appointed Secretary and Patsy Warmack was appointed Arrangements Chair.

**FAEDS 2004 Review**

Patsy Warmack then presented a quick summery of the 2004 conference figures. She stated that all revenues had been received and all expenses paid leaving a net of approx. \$22,000

## **FAEDS 2005**

The President then discussed several items relating to the 2005 Fall Conference.

### **Organization**

It was agreed that J. Opper and K. Parsons would meet in October to review planning for the fall conference.

### **Conference Location**

Patsy suggested returning to Innisbrook Resort due to the accommodations and customer service we received. B. Piotrowski motioned we hold the 2005 conference at the Innisbrook Resort. Second by M. Cole, the motion passed unanimously. The consensus was that the week of Sept. 25<sup>th</sup> thru 28<sup>th</sup>, 2005 was acceptable. B. Piotrowski noted that the dates should be included on thank you notes to the vendors.

### **Liability Insurance**

After discussion, there was a consensus by Board members to acquire liability insurance for the organization. This coverage would include conference insurance which covers injuries and loss of revenue due to cancellation, and coverage for Board members. The cost was estimated at \$1500 for both policies. A motion was made to negotiate for the coverage not to exceed \$1500 and report back to the Board by Candy Garcia and second by Tim Nesler.

### **Membership**

John stated that he and Heather would temporarily take the responsibility for membership.

### **Treasurer's report**

G. Vensel stated that he would email the Treasurer's to Board members for review.

K. Parsons reported on the audit for 2003 – 2004.

It was reported that membership certificates could be issued to all members for a cost of only \$0.60 - \$0.70 cents. A motion was made to issue certificates to all members by G. Vensel and second by K. Parsons.

The issue of refunds for the 2004 Fall conference was discussed. The consensus was to issue refunds with reminders to members to submit their \$10.00 membership fees.

### **Request for support of EETT**

After discussion, it was the consensus of the Board to support the letter to the US Department of Education requesting continued funding for the EETT Grant.

### **FAMIS request to be subgroup of FAEDS**

G. Vensel acting as FAMIS (SDCCMIS) liaison informed the Board that FAMIS had received permission to become a not-for-profit organization.

## **FAEDS Website, Listserv**

T. Nesler will review ISP proposals and report back to the Board.

## **FETC**

There was some discussion about the upcoming FETC conference Jan. 26<sup>th</sup> – 28<sup>th</sup> in Orlando. It was suggested to hold a Board meeting prior to the conference. Discussion regarding manning a booth was tabled until next meeting. B. Piotrowski, as our liaison with FETC, discussed the possibility of FAEDS members receiving complimentary tickets to the event.

## **Board Meeting Dates/Locations**

The next Board meeting was set for Dec. 7<sup>th</sup> at the Ocala Hilton.

## **Adjournment**

Meeting was adjourned at 4:40pm by John Opper

Respectfully Submitted,  
Keith Parsons, Secretary