

PRE CONFERENCE MINUTES OF THE FAEDS BOARD
10/13/02
SAFETY HARBOR, FLORIDA

President Bill Piotrowski called the meeting to order and welcomed all attending. Present were: Bill Piotrowski, Carlotta Appleman, Rich Struense, Fred Rabe, Tim Nesler, Allan Pither, Nancy Simmons, Ron McCord, Bill Merryman, Veronica Sargeant, Dick Hamann (later) and Patsy Warmack.

The minutes were postponed until Dick arrived.

Rich presented the Treasurer's report. There was an additional \$2,000, which should be recorded under vendor, increasing the bottom line by that amount. Fred moved and Ron M. seconded to approve as corrected.

External audit options were discussed and Rich reported that he had received quotes of \$4,500. Bill P stated he would follow up with the current CPA firm and bring a proposal back in February.

There was discussion of changing the title of FIRN Liaison to DOE Liaison. Bill P. will follow up with DOE personnel on this recommended change. It was also suggested that SDCCMIS and DOE Liaison serve on the in house audit review.

Fred presented the budget report.

Ron m. reported that the awards would be delivered to the hotel by 5 pm on Monday and presented at the business meeting.

Bill P. passed out copies of the proposed changes in the By-Laws. It was discussed that these needed to be passed out and voted on by the members prior to awards being given because of the new language in the By-Laws. Fred moved and Rich seconded Ron Shoneau, Annette Barwick and Jack Tinsley receive honorary lifetime awards. It was unanimously approved by the Board.

Bill P. reminded Board members that each should keep their HandyBook sections updated and send changes to Tim to post on the WEB.

Dick arrived and presented the minutes. Carlotta moved they be approved as corrected, Rich seconded.

Veronica presented an update on FIRN. The infrastructure upgraded has been approved. FIRN has a commitment from the DOE for \$3.9 million. The challenge is to get the legislature to commit the funds for 02-03 and for next fiscal year as well. Discussions followed in regards to content filtering, e-mail and spamming solutions at FIRN. Veronica explained that they have had positive feedback on the content filtering available at FIRN now and they are working on a solution for the spamming issue. FIRN is also

working on leveraging e-rates and options to deal with the Network and infrastructure issues. As they see it they have 4 choices:

- Give the network to the users to support
- Do nothing
- Enhance it
- Outsource it
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FIRN is reviewing their options and will communicate outcomes as decisions are made.

It was recommended that FAEDS with the SDCCMIS develop a formal letter of support for FIRN in regards to the need for funding and the importance of their support and availability. Bill P. agreed to work with Veronica, Ron M. and Rich. Rich moved and Allan seconded to approve the recommendation. The motion carried. Ron McCord suggested sending the letter to:

- Governor
- Speaker of the House
- President of the Senate
- Secretary of DOE

Allan reported on the history of FAEDS. Membership as of 10/11/02 was at 186. Bill P. followed with a discussion about FAEDS member vs. Vendor members in regards to the communications and other issues.

Bill P. suggested using ID cards for the next conference. IDENTICARD would do it for free. They will provide the board with some samples to review and to decide if it could be used in future conferences. Bill P. will follow up on this with IDENTICARD.

The Board thanked Tim for the excellent WEB support. Tim suggested making some changes to enhance the website: i.e. Board members update directly, PIN numbers for restricted access to members, etc. He added that this would require additional resources. Tim will get back to the Board with estimates.

Nancy reported that there is not much information available in our books regarding scholarships. She recommended that we need to clarify and write rules specific to scholarships. Rich suggested adding them to the “Handy Book” and expanding in that document. Nancy also recommends talking to the School District and/or Colleges to get some contacts and solicit help to get the word out. Veronica and Nancy will work on getting some contact names. They suggested enhancing communications with Financial Aid officers. They will also work on a communications strategy to teachers in the K-20 system. Bill P. also suggested to Nancy to copy the Board and the FAEDS members in any communications sent to the teachers. They could help forward the information to the appropriate groups or contacts.

Bill P. stated that FAEDS is a sponsoring organization for FETC conference, but was not sure what the responsibilities of FAEDS were as such. The Board agrees to be a sponsor in order to promote our scholarship. Rich suggested having funding allocated to “man”

the booth and to provide FAEDS literature. He suggested \$500. Carlotta pointed out that FETC is not a conference that higher Ed attends and it is hard to promote it when we do not attend. Bill P. asked the board if it was acceptable to keep the funding allocation under \$1,000 for the FETC booth. The board agreed to support this effort.

Carlotta and Patsy distributed the program and the budget for the conference. Patsy emphasized as she presented the income and expenses reports, that the figures were estimates only and more accurate information will be available after the conference was over.

Presider packets were distributed as well. Carlotta asked everyone presiding to get a copy of the presentations if at all possible. The Board recognized Carlotta and Patsy for their enormous efforts in putting together a great program and conference.

Further discussions related to the cost and choice of hotels for 2003 conference followed. Rich moved to keep the 2003 conference at the Safety Harbor and at the Bellview for the following one. Allan seconded. Further discussions followed to move the conference around the State to attract more participants. Ron M. suggested to meet after lunch on Monday, October 14th and to take a vote on the location: First choice, Safety Harbor and second choice at an Orlando area hotel. The Board agreed.

Bill P. presented the proposal from FSAA/FASA, inviting FAEDS to become an affiliated with them. The board recommended to table the final vote until we all get a chance to evaluate it. This is something that could be done over e-mail.

Bill P. proposed options to make some courses available to our members over the web through restricted ID and PIN. No cost to FAEDS through January. If the Board decides to do it, then the company would like a booth and table for our next conference. The board agreed to do the free trial period with further discussions in February.

Bill M. provided information on the one-day focus on the Network and Storage Solutions for Nov. 15th.

The board recommended and agreed that after the Network seminar, we should do another on Security.

Next meeting will be in February. Location and details to be announced.

Meeting adjourned at 6:15 p.m.